



Canadian Embroiderers' Guild, London

REGISTRATION INFORMATION FOR 2024-2025

Dear Guild Members,

We are looking forward to an exciting new year in our location at Westmount Presbyterian Church. Once again, we will be offering morning, afternoon, and evening classes, both in person and online as well as other activities. Be sure to take a close look at the calendar provided to see when everything is happening. With few exceptions, Guild activities will all occur on Thursdays. We are again just listing classes for the fall so that we can make any necessary adjustments to the schedule for the remainder of the year. While online Guild registration will occur from August 7th to August 28, and includes the selection of a class, a second, online selection for January classes will take place in December. To select a class, you must be a member of the Guild. In a change from past practices, we will allow late registration at any time of the year, however, admission to classes will not happen until the next class selection time. To request late registration to the Guild (after September 1st), please contact the registrar directly at registrar.ceglondon@gmail.com for details.

Staying Informed

Since we do not all meet at one time, information about Guild activities is available to you in several places:

- during the monthly Zoom Gatherings
- in the regular monthly newsletter
- on the Guild website
- on the private Facebook page

If you have questions or comments and don't know who to approach, please contact the Member-at-Large: Pat Ferries by email at patricia.ferries@sympatico.ca

In-person Classes

A variety of in-person classes are offered with the majority held the 2nd and 4th Thursday each month in the morning (9:30 a.m. to 11:30 a.m.), afternoon (1:00 p.m. to 3:00 p.m.) or evening (7:00 p.m. to 9:00 p.m.) session. Access to the library will be scheduled from 11:30 a.m. to 1:00 p.m. and during the evening after 6:45 p.m. on class days.

Those who do not wish to choose a class for the fall may attend as Independent Stitchers, bringing their choice of project to work on and enjoying the social side of Guild without the pressure of homework! If that is what you choose, please indicate it when registering so that we can have space ready for you. If you choose the "no class" option, it is understood that you will be working from home and not in the church space.

Classes

We are a self-teaching guild and therefore depend on our own people to instruct. Teaching offers opportunities as well as challenges for our instructors. They have put in a lot of work to prepare for the classes, so please make the effort to attend all classes and if unable to attend, let them know in advance.

In the case of online classes, an extra layer of preparation has occurred, so please try to be on time so they do not have to delay the class waiting for you. Classes will start on time, but if you are attending a Zoom class, it might be wise to join 5 – 10 minutes earlier to make sure you have both audio and video functioning. Once the instructors are finished teaching and there is Q&A you can unmute; however, please respect others by raising your hand and waiting to be acknowledged. Your instructor will send out an email with the Zoom link to join the class. On the day of the class, you will click on the link provided and the instructor will let you in. **DO NOT** delete the email until after the class has finished, in case you have to use it a second time to log in.

- Become familiar with Zoom before class; know where to mute and unmute audio and know how to turn on the video. <https://www.youtube.com/watch?v=9isp3qPeQ0E>

Each Instructor will send an email with instructions on how the class will be conducted and provide their email address. Any questions that you have about the class should be directed to that instructor.

Registration

Once again, there will be just one membership option for the year at \$125.00 which allows access to all classes and services provided. Please note: members may only select one class in the Fall session but be sure to list a first and second choice since spaces are limited. (Note: If choosing the 3-week class, you may choose a second 3-week class or independent stitchers for the other half of the session.) All classes are filled in the order that membership fees are paid along with a completed registration, so remember to register and pay early for the best chance to get into your chosen class. **Online registration will be open from Wednesday, August 7th, 2024, at 9 a.m. to Friday, Wednesday, August 28th, 2024 at 6:00 p.m. and will be completed on the Guild website.** To request late registration to the Guild (after August 28th), please contact the registrar directly at registrar.ceglondon@gmail.com for details. Payment may be made by e-transfer to treasurer.ceglondon@gmail.com or by cheque accompanied by a paper registration form. The second period of online class selection will take place in December when a list of winter classes will be provided along with a calendar listing all activities. You will not receive confirmation of your class assignment, Fall or Winter, until you are contacted by the instructor with more detailed information in September and January, respectively.

If you have any questions, please contact Wilma Kirmse by email at wkfirmse@gmail.com

Your Education Planners

April 2023, revised April 2024, November 2024