



Canadian Embroiderers' Guild, London

REGISTRATION FOR FALL 2023-2024 CLASSES

Dear Guild Members,

We are looking forward to a busy autumn season in our new location at Westmount Presbyterian Church. As we learn how to adapt to a new space we will be offering once again morning, afternoon, and evening classes, both in person and online as well as other activities. Be sure to take a close look at the calendar provided to see when everything takes place. With few exceptions, Guild activities will all occur on a Thursday. We are again just listing classes for the fall so that we can make any necessary adjustments to the schedule for the remainder of the year. While Guild registration will occur only once this year, a second registration for January classes will take place in December.

Staying Informed

Since we do not all meet at one time, information about Guild activities is available to you several places:

- during the monthly Zoom Gatherings
- in the regular monthly newsletter
- on the Guild website
- on the private Facebook page

If you have questions or comments and don't know who to approach, please contact the Member-at-Large. Sue Hickey meguireme@gmail.com

In-person Classes

A variety of in-person classes are offered with the majority held the 2nd and 4th Thursday each month in a morning (9:30 a.m. to 11:30 a.m.), afternoon (1:00 p.m. to 3:00 p.m.) or evening (7:00 p.m. to 9:00 p.m.) session. Access to the library will be scheduled 11:30 a.m. to 1:00 p.m. and during the evening after 6:45 p.m. on class days. Two addition classes will offer an equal amount of instruction but are presented over just 2 or 3 days. Those who do not wish to choose a class for the fall may attend as Independent Stitchers, bringing their choice of project to work on and enjoying the social side of Guild without the pressure of homework! If that is what you choose, please indicate it when registering so that we can have space ready for you. If you choose the "no class" option, it is understood that you will be working from home and not in the church space.

Online Classes

Online teaching offers opportunities as well as challenges for our instructors. They have put in extra work to make this happen, so please make the effort to attend all classes and if unable to attend, let them know in advance, so they do not delay the class waiting for you.

Classes will start on time, but if you are attending a Zoom class, you may join 5 – 10 minutes earlier to make sure you have both audio and video functioning. Once the instructors are finished teaching and there is Q&A you can unmute; however, please respect others by raising your hand and wait to be acknowledged.

Your instructor will send out an email with the Zoom link to join the class. On the day of the class, you will click on the link provided and the instructor will let you in. DO NOT delete the email until after the class has finished, in case you have to use it a second time to login in.

- Become familiar with Zoom before class; know where to mute and unmute audio and know how to turn on the video.

<https://www.youtube.com/watch?v=9isp3qPeQ0E>

Each Instructor will send an email with instructions on how the class will be conducted and provide their email address. Any questions that you have pertaining to the class should be directed to that instructor.

Registration

Once again, there will be just one membership option for the year at a cost of \$100.00 which allows access to all classes and services provided. Please note: members may only register for **one class** this fall, but be sure to list a first and second choice since spaces are limited. Classes are filled in the order that membership fees are paid along with a completed registration, so remember to register and pay early for the best chance to get into your chosen class. This is especially important if you are only considering an evening or an online class.

Fall registration will be open from **Wednesday, August 9th, 2023, at 9 a.m. to Friday, September 1st, 2023, at 11:59 p.m.** and will be completed online on the Guild website. Payment may be made by etransfer or by cheque accompanied by a paper registration form. You will **not** receive confirmation of class registration until you are contacted by the instructor with more detailed class information early in September.

The second period of class registration will take place in December when a list of winter classes will be provided along with a calendar listing all activities.

If you have any questions, please contact Jan Taylor by email at jantaylor@bell.net

Your Education Planners

April 2023